

SHEPTON MALLET HOCKEY CLUB CODE OF CONDUCT

Note: From here on in Shepton Mallet Hockey Club will be referred to as “SMHC”.

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- **Introduction.** This document forms part of a complete range of documents to assist in the smooth and efficient running of Shepton Mallet Hockey Club (SMHC).
 - **Purpose of document.** This document is intended to outline the Club’s Code of Conduct that incorporates the Code of Ethics and Conduct, the Members’ Charter, the Junior Club Rules and the Parent Code of Conduct.
 - **Record of amendments.** Any amendments to this document are noted on the final page of the document.
 - **Code of Conduct.** In respect to general playing, coaching and administration, all coaches, officials, members, players and volunteers representing the club must adhere to the following:
 - Comply with the laws of the game and the rules of any competition in which they participate.
 - Place the well-being and safety of the members above all considerations, including development of performance.
 - Operate without discrimination on the grounds of gender, race, colour, language, religion, political or other opinion, national or social origin, association with national minority, birth or other status.
 - Respect the basic human rights, dignity and worth of each individual.
 - Provide a balance between the development of performance and social, emotional, intellectual and physical needs of the individual.
 - Not encourage members, performers or officials to violate the rules of the sport.
 - Observe the authority and decisions of all officials.
 - Encourage performers to obey the spirit of the rules and fair play on and off the sports arena at all times.

- Ensure that all activities, training and competition programmes are appropriate for the age, maturity, experience and ability of the individual performer.
- Treat opponents with due respect, both in victory and defeat.
- Be able to present evidence of current qualifications upon request.
- Treat all personal information about performers and members alike as confidential, except for in exceptional circumstances, i.e. health and safety, legal or medical requirements, disciplinary action or to protect children from abuse.
- Consistently display high personal standards and project an image of health and cleanliness.
- Not drink alcohol or smoke either during or before supervising or coaching performers.
- Seek ways of increasing personal and professional development.
- All officers, coaches and volunteers at SMHC will be expected to read and conform to the England Hockey “Code of Ethics and Behaviour” and “Policy on Safeguarding and Protecting Young People in Hockey”. See further information within this document.

In respect to pictures uploaded to the club website gallery, Facebook, Twitter or any other social website that could be traced back to the club, members should adhere to the following:

- No acts of violence or any other illegal behaviour.
- No nudity or images that could cause offence.
- No images of a sexual nature.
- No copyrighted images.
- Nothing that would have a negative impact on Shepton Mallet Hockey Club or would portray the club or England Hockey in a bad light.

In respect to words or phrases uploaded to the club gallery, news items, Facebook, Twitter, Forums or any other social website that could be traced back and associated to the club, members should adhere to the following:

- No vulgarity, foul or abusive language.
- No incitement or acts of inequality such as racism or sexism.
- No bullying.
- No links to websites or documents of an inappropriate nature.
- Nothing that is deliberately misleading or untrue.
- Nothing that would have a negative impact on Shepton Mallet Hockey Club or would portray the club in bad light.
- Nothing that is detrimental to the image of the game of hockey, such as abuse towards umpires, the association, or any other governing body linked to the sport.
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In respect to the taking of pictures and words relating to junior members (under 18 years of age), members should adhere to the following:

- Images of players should not be uploaded unless the member has agreed to photograph usage as indicated on the Terms and Conditions of Membership.
- The name, age or any other personal information about the member should not be associated with the picture.
- Images should convey the best principles of hockey such as fairness and fun.
- Care should be taken to ensure that images are not of a sexual or exploitative nature, nor open to obvious misinterpretation.

In respect to usernames, passwords and e-mail addresses within the club database:-

- No vulgar, foul or abusive words are to be used to form usernames or passwords.
- Members with access privileges should not abuse those privileges by using data for any purpose other than for the legitimate running of the club.
- **Social Media.** The England Hockey guidance document “Social Networking Guidance for Coaches” should be followed by coaches, captains, managers and players:

http://www.englishockey.co.uk/core/core_picker/download.asp?id=9633&filetitle=Social+Networking+Guidance+for+Coaches&log_stat=true

- **Junior Club rules.** As a member of SMHC you are expected to adhere to the following junior rules:
 - All members must play within the rules and respect officials and their decisions.
 - All members must respect opponents and team mates alike.
 - Bullying, upsetting, intimidating, frightening or hurting of other members will not be tolerated.
 - Any instance of bullying will be reported to an adult or coach.
 - Members should keep to agreed timings for training and competitions or inform their coach or team manager if they are going to be late.
 - Members must wear suitable kit for training and match sessions, as agreed with the coach/team manager, including protective equipment (outfield players: gum shield and shin pads; goalkeepers: full protective equipment) and foul weather clothing.
 - Use correct and proper language at all times.
 - Follow instructions from coaches and assistants.
 - Be safe and be aware of the safety of others.
 - Stop playing when asked and help to collect equipment as requested by coaches.
- **Parent Code of Conduct.** SMHC requests that all parents adhere to the following code:
 - Encourage your child to learn the rules and play within them.
 - Discourage unfair play and arguing with officials.
 - Help your child to recognise good performance, not just results.
 - Never force your child to take part in sport.

- Set a good example by recognising fair play and applauding the good performances of all.
- Never punish or belittle a child for losing or making mistakes.
- Publicly accept officials' judgements.
- Support your child's involvement and help them to enjoy their sport.
- Use correct and proper language at all times.
- Encourage and support junior members in the understanding and adoption of the Junior Code of Conduct.
- Any instance of bullying must be reported to the Club Welfare Officer or a club coach.

- **Members' Charter.** All members of SMHC are expected to follow the following Members' Charter:

Playing Charter

- Registered to play on the club app database.
- Make availability known to captains/manager – minimum 2 weeks
- Unexpected non-availability no later than the Tues evening prior to the match on Saturday.
- Only cry off post Wednesday in an emergency.
- Warn captains/managers if sickness symptoms develop during the week.
- Turn up on site at least 30 minutes prior to push back or as stated by the captain/manager.
- Wear correct kit and alternative kit.
- Match fees paid where applicable.
- Help with teas as requested by captains/managers.
- Look after opposition and umpires.
- Kit washing roster where applicable.
- Driving roster where applicable.
- Awareness of disciplinary code.

General

- Subscriptions must be paid.
- What's on awareness – daily app check and read e-mails.
- Support events.
- Promote the club.
- Keep membership details up to date.
- Assist with coaching where required.
- **Members Term and Conditions.** Separate Document.
- **Match Reports.** SMHC requires a short and accurate match report to be submitted to the website within 48 hrs of a fixture. The reports may not contain detrimental remarks about officials or opposition players or in any way create a negative impression of Shepton Mallet Hockey Club and its commitment to fair play and all inclusive ethos.

- **Further information.** Further information on England Hockey policies including the following documents:
 - Safeguarding and Protecting Young People in Hockey
 - Code of Ethics and Behaviour
 - Equity Policy
 - Anti-Bullying Policy
 - Social Media Policy

These are all available to download at:-

<http://www.englandhockey.co.uk/landing.asp?section=2481§ionTitle=Inclusion%2C+Diversity+%26+Compliance> and

<http://www.englandhockey.co.uk/page.asp?section=1168§ionTitle=Safeguarding+Young+People%2FAdults>

For further information on Child Protection issues, please consult the Club Welfare Officer.

Revision history

Issue	Date	Description	Changes made by
V1.0	27 Mar 19	First issue	